

PROCEDURE OF SUBMITTING EVIDENCE OF ENGLISH LANGUAGE PROFICIENCY

- 1. Check whether your English proficiency exam and score meet the criteria listed below, and that your exam took place less than 2 years before you started your degree at PSU.**

Testing institute	Master's Degree Level	Master's Degree (International Program) and Ph.D. Level
PSU-TEP/CU-TEP	PSU-TEP: only score of Reading and Structure depends on program CU-TEP: depends on the program	PSU-TEP: an average of at least 60% in Reading and Structure, Listening and Writing CU-TEP: at least 60 score in Reading, Listening and Writing
TOEFL (Paper Based)	Score of 450	Score of 500
TOEFL (Institutional Testing Program)	Score of 450	Score of 520
TOEFL (Computer Based)	Score of 133	Score of 173
TOEFL (Internet Based)	Score of 45	Score of 61
IELTS	Score of 4.5	Score of 5

- 2. Download form [RF1](#) (General Request Form) and Complete the form together with getting your advisor to sign and endorse it.**

- 3. Submit the signed form together with a certified copy of your English proficiency score to your faculty or the Graduate School.**

- 4. The Graduate School will process the request, inform the faculty of the outcome, and update the student online record.**

Note:

- In cases where exam scores obtained from sources other or where a student has graduated from an educational institution where the language of tuition was English, and where there is evidence of sufficient English language proficiency, the Graduate School will use its discretion to consider each case.
- Students can check the status of their English language skills evidence on the Student Information System (SIS) under 'Student Information' – 'General Information' – 'Foreign Language Exam'.
- For details of other ways to prove English language proficiency, please see: [\[link to PDF of practice87_eng\]](#)